



Hello! Welcome to Sizmek.

Sizmek fuels digital advertising campaigns for advertisers and agencies around the world with the most cutting-edge technology to engage audiences across any screen. For the last 15 years, Sizmek has proudly pioneered industry firsts in digital, including rich media, video and online targeted advertising across channels.

Where in the world are we?

Global is our heritage. We have focused on building our digital footprint since day one. Not with massive call centers thousands of miles away, but by investing in people in the market. And it's all to help marketers extend beyond borders.

Sizmek has offices in over 70 countries, and a worldwide network of nearly 900 employees, every one of them dedicated, and sipping coffee somewhere in the world right now.

What do we need?

We are seeking a **Digital Producer** to join our Creative Solutions team. The role of Digital Producer will ultimately be responsible for the daily management and liaising between the Creative Services team, Client Services team and our outsource vendors. They will handle all production, process and workflow requirements from the entire EMEA team.

Key responsibilities include...

- Support EMEA Sales and Client Services in new business opportunities.
- Provide creative best practices that will help to meet Client's objectives.
- Attend Client meetings to define technical requirements and provide guidance in the use of Sizmek solutions.
- Provide technical support to outsource vendors.
- Daily project management, including creative reviews and communications on progress, updates and setting priorities to stakeholders.
- Ensure clients' creatives are complete and meet the Sizmek specifications.
- Ensure quality and timeliness of campaigns and that ads meet publisher requirements.
- Communicate the details of each project to the creative developer.
- Assist with creative conversions to the Sizmek platform.

What will you need to succeed?

- Conversational and written fluency in English is a prerequisite.
- Deep understanding of interactive media and emerging technologies.
- Good knowledge of HTML5, CSS3, and JavaScript.



- Understanding of media assets such as image and video file types.
- Experience with mobile development.
- Video conversion skills a plus.
- Working knowledge of Photoshop.
- Attention to detail, highly organized and strong problem solving skills.
- Ability to manage multiple projects and meet deadlines.
- Ability to communicate effectively and work cooperatively with internal staff and external clients.
- Self-directed; takes initiative.

Please submit your CV (and optionally cover letter) in English to: serbiajobs@sizmek.com

Only short listed candidates will be contacted.